

**TENDRING DISTRICT COUNCIL
COMMUNITY GOVERNANCE REVIEW – TERMS OF REFERENCE**

Tendring District Council will be carrying out a Community Governance Review in accordance with the Local Government and Public Involvement in Health Act 2007. Part 4, chapter 3 sets out the requirements for Community Governance Reviews.

What does the Community Governance Review cover?

This Community Governance review is for an area of land between St Osyth and Clacton. The land is shown in detail, shaded in red, in Appendix A. The Council is seeking views on whether the District Council boundary and St Osyth Parish boundary should be coterminous.

What is a Community Governance Review?

A Community Governance Review is a legal process whereby Principal Councils (district, County or London Borough) can undertake reviews of community governance in their area. This is usually done by way of review of Town and Parish Council and the 2007 Act allows for a Principal Council to make recommendations on one or more of the following:-

- The creating, aggregating, amalgamating, separation, grouping or abolition of town and parish councils;
- the name and style of a new town or parish council;
- the electoral arrangements of town and parish councils (e.g. number of councillors, wards, election frequency etc.)

Why is Tendring District Council undertaking this Review?

The Local Government Boundary Commission for England issued final recommendations on new electoral arrangements for Tendring District Council in July 2017. As a consequence of this review there is now a small area of land that sits within the St Osyth District Council boundary but is not within the St Osyth Parish boundary. Tendring District Council is therefore seeking views on whether the St Osyth Parish boundary should be moved to become coterminous with the new St Osyth District Council boundary. The new District boundary is fixed through the recommendations of the Local Government Boundary Commission for England so the only option available to make these two boundaries coterminous is to move the parish boundary and add this small area of land to the St Osyth parish area.

The electorate figures that were used during the District review shows that there were 171 affected electors at 2016 which is forecast to rise to 230 affected electors in 2022.

In all other parts of Tendring, District and Parish boundaries are coterminous.

Consultation

Tendring Council is required to consult with electors for the area under review and any other person or body which appears to us to have an interest in the review.

The Council will be consulting with the residents living in the shaded area shown in Appendix A. We will also be consulting with St Osyth Parish Council. The terms of reference Community Governance Review will also be made available on our website and advertised in the press so that other parties have the opportunity to express a view.

Consideration of the Terms of Reference, draft and final recommendations will be conducted at a public Council meeting.

In drawing up recommendations following consultation the Council must have regard to the need to secure that local community governance:-

- reflects the identities and interests of the community in that area; and
- is effective and convenient.

Timetable

The Community Governance Review must by law be completed within 12 months of the Terms of Reference being published. The provisional timetable is:-

Action	Date
Terms of Reference considered by Full Council	23 January 2018
Terms of Reference published and start of consultation	24 January 2018
End of consultation	31 March 2018
Consideration by Electoral Review Working Group	April 2018
Draft recommendations considered by Full Council	15 May 2018
Consult on draft recommendations	16 May 2018 to 15 June 2018
Consideration by Electoral Review Working Group	June 2018
Final recommendations considered by Full Council	3 July 2018
Final proposal and order publicised	September 2018
Final boundary arrangements incorporated in Local Elections	May 2019

